

**ESSENTIAL DRUGS COMPANY LIMITED**  
395-397, Tejgaon Industrial Area  
Dhaka - 1208

ES/2014/01/059/2014-2015

Dated : 20/05/2015

**Sub: Supply of Pharmaceutical Raw Materials  
in double envelope system**

1. Sealed Tenders are hereby invited from the manufacturers and principals for the items, details of which are given in the attached sheets on C&F© Chittagong by sea; Dhaka by Air; Benapole by Road basis in two Envelope system- one containing Technical Specification as in Annexure "A" and the other containing Price Offer. Price Offer should contain prices for the items in US\$ or EURO currency. Sealed tenders in duplicate may be dropped in the Tender Box kept in our Procurement Deptt. upto 3.00 PM. on 04/06/2015. Technical bids will be opened at 3.15 P.M. on the same day in presence of the bidders, if any.
2. The above Purchase will be financed against CASH/WES.
3. The envelope containing the technical specification must be marked as the 'TECHNICAL OFFER', mentioning Tender Number and date on the envelope. Another one envelope containing price offer must be marked as 'FINANCIAL OFFER' mentioning Tender Number and date on the envelope. Both the offers (i) Technical Offer (ii) Financial Offer i.e. two individual sealed envelop must be kept in another one sealed envelop mentioning Tender Reference No. and date.
4. Financial offers of only technically accepted bidders will be opened in presence of technically accepted bidder (if present) later on, the date of which will be communicated to them in due course. C&F © means cost, freight & commission, Freight being payable at actual, but not exceeding the amount shown in the offer.
5. Tender document with detail-d specifications will be available on payment of Tk. 1600.00 or the equivalent of US\$ 21.00 on all working days from 10-30 A.M. to 5-00 P.M. from the office of the Finance Director of Essential Drugs Company Limited, 395-397, Tejgaon Industrial Area, Dhaka - 1208.

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5. Each bid must be accompanied by an acceptable bid bond i.e. pay order or Bank Guarantee of not less than 1% of the total price of items bid and which is valid for a minimum 120 (One hundred twenty) calendar days from the date of opening bids. Upon acceptance of the bid by the buyer, the successful bidder shall furnish a performance Bond/Bank Guarantee to the tune of 7.5% of the contract price within 10 (Ten) days after the receipt of notice of award. It shall remain valid for 12 (Twelve) months after the completion of the contract.
6. The prospective bidders are intended to follow the following "General Instruction" in preparation of bids for the supply of items. Bids containing any deviation from these instructions and the contractual requirements are liable to be rejected.

**Oral Clarifications, Instructions & Modifications :**

- i) Oral clarifications, Instruction or modification will not be binding on the buyers and requirements for clarification or additional information regarding the items must be submitted in writing in time.
- ii) **Bidders qualification :**  
All prospective bidders must submit a detailed statement of facts as to (a) Business technical organisation (b) Experience and (c) Financial position.
- iii) **Preparation of bids :**  
Bids and all supporting documents shall be submitted in English. The bid forms are to be completed in permanent ink or by type writer without interlinations, alterations or modification and shall contain all the information requested. No changes shall be accepted. The bidder shall sign and print or type his name on all schedules, confirmation sheets or which he makes. Bids must be signed by authority accompanied by obedience of authority to bind his principal. No bid will be considered unless accompanied by the date/papers called for in the tender enquiry and specification and pages should not be removed from bill documents, where items are not being bid upon words not bidding should be marked. Additional papers may be attached serially and signed by the bidder.
- iv) **Bid for Technical Offer**  
All prospective bidders must submit as to (1) Money Receipt of Schedule (2) Trade License (3) Indenting License (4) Permission of Bangladesh Bank (5) Certificate of Bank Solvency (6) Certificate of VAT & TIN (7) Specification alongwith Packing mode (8) authorization letter from the manufacturer (9) Certificate of Analysis from Manufacture (10) Sample of the bidders item
- v) **Bid for Financial Offer**  
All prospective bidders must submit as Unite price of the item, Proforma Invoice and Security Money



**IMPORTANT POINTS TO THE COMPONENTS IN THE BID**

- a) Certificate of Analysis from the manufacturer must be submitted. Certificate of Analysis from the supplier will not be acceptable.
  - b) Pack size must be specified. Bidders with a price offer directly from the manufacturer will get preference. In case of price offer through trader bidder should submit authorization letter from the manufacturer.
  - c) For new source: If Pre-shipment Lot Sample is rejected by our QA Deptt. in the L/C will be cancelled and L/C cancellation charge will be deducted from your any commission bill. In addition, the management reserves the right o forfeit the submitted earnest money partially or fully as deemed fit.
- iv) **Currencies of Bid :**
- a) Bids should be quoted by the bidders own currencies or US Dollars.
  - b) To facilitate comparison of bids, all prices shall be converted into Bangladesh currency. The rates of exchange to be used in such evaluation shall be the selling rates published by Bangladesh Bank or their authorised Bank and applicable to similar transactions on the day the commercial bids are opened.
- v) **Bid Bonds :** If the successful bidder fails to execute the contract and furnish a performance bond B.G. within 10 days after receipt of notice of award, the contract may be terminated and the bid money will be forfeited to the buyer.
- vi) **Validity of Bids :** Bids shall be valid, firm and irrevocable for minimum period of 90 calendar days from the date of bid opening. Bids submitted on any other basis may make the bid liable for rejection.
- vii) **Modification or withdrawal of bids :** Bidders may modify or withdraw their bids by writing or telegraphic notice to the office designated for receipt of bids, provided such modification of withdrawal is received prior to the deadline hour and date specified for receipt of bids.
- viii) **Delivery of bids :** Bidders shall bear all expenses incurred in the preparation and delivery of bids and it will be his responsibility to determine the manner by which timely delivery of his bid will be accomplished wither in person or by mail. Bids arriving late will not be considered.
- ix) **Order of precedence :** Where unit price and total differs, the unit price pressed in words shall take precedence in determining the price.
- x) **Opening of bids :** Representatives of all bidders may attend bid opening.

xi) **Evaluation and comparison of bids :**

All bids will be evaluated and compared on the basis of the following where applicable :

- a) C&F / C&F(c) price to be converted in to Taka as per official rate of exchange prevalent on the date of opening of price offered.
- b) Delivery period.
- c) Specification and other terms and conditions.
- d) Availability of after sale service and spare parts.
- e) Power consumption, erection costs, etc.
- f) Any other point advantageous to the company.

xii) **Award of contract :**

- a) The buyer reserves the right to accept or reject any or all bids or to waive any formality, minor deviation or omission without assigning any reason so doing to the bidder.
- b) The bidder is deemed to be fully familiar with local conditions affecting the performance of the contract.
- c) Failure or omission of the bidder in this respect will not relieve the bidder from any obligation that the bidder has under the contract.

7. **General conditions to be noted by bidders :**

- i) All documents submitted by the sealed and all correspondences between the seller and the buyer shall be in English. All manual and instructions shall be in English.
- ii) **Performance Bond / Bank Guarantee :** The performance bond / bank guarantee shall assure the completion of all obligations under the contract and the performance bond of bank guarantee shall be valid until the expiration of the guarantee period specified there in failure to provide the performance bond or bank guarantee within the specified time shall cause for cancellation of the award and for future of the bid bond or their security.
- iii) **Letter of Credit :** After execution of the contract and delivery of the performance bond by the seller, the buyer will open a non-transferable L/C infavour of the seller in accordance with the payment provisions of the contract, if any bidder want full text of L/C to be cabled to the beneficiary, such cable charge shall be borne by the bidder.

- iv) **Delivery** : Complete delivery of each item at the destination shall be within the period specified in the schedule attached. Bidders are required to state the period of time for delivery. Shipment within three months from the date of placement of formal Contract / Purchase Order is must performance will be given for earlier shipment.
- v) **Taxes & other charges** : All tariffs, duties, taxes and other charges levied on the goods by the country of origin shall be borne by the seller and those levied in the buyer's country by the buyer.
- vi) **Packing & Marking** :
- a) The seller will be responsible for properly packing and marking the goods for shipment by rail road, sea air. All goods shall be packed so as to withstar unusually rough handing and ensure delivery without less or damage. Packing case, size and weight shall take into consideration remittances of deliver point and any absence of heavy handling facilities.
- b) Each case / package must have a copy of the packing list inside.
- c) Each case / package must have the following information printed block letter on the outside.
1. Destination.
  2. Name of consignee.
  3. Contract No.
  4. Brief Description.
  5. Gross and Net wt.
  6. Name of Seller.
- vii) **Insurance** : Insurance of the consignments will be arranged by the buyers and the successful bidder will be duly informed in the contract in the manner that his will be arranged by buyers Finance Manager, Essential Drugs Company Limited, 395-397, Tejgaon Industrial Area, Dhaka - 1208. Your bid should, therefore, be exclusive of insurance.
- viii) **Shipment Document** : Notice of shipment shall be made by cable to the buyer and the insurance Company with details of contract no. description of items, name of vessel, quality item, AWB / B/L No. port of loading, Date of shipment, expected time of arrive.



B/L No., Port of loading, date of shipment, expected time of arrival. Upon shipment, the seller shall supply the following by Air mail to the buyer with a copy to the Insurance Company.

- (a) Copies of Invoice.
- (b) Copies of negotiable, Clean on board, bill of lading marked "freight prepaid" and copies of non-negotiable bill of lading.
- (c) Copies of packing list.
- (d) Certificates of country of origin.
- (e) Manufacturer's Guarantee Certificate.
- (f) Inspection Certificate, if any.

ix) **Inspection:**

- a) The buyer shall have the right to make inspection of any of the items under contract during manufacturing, at the factory of the seller or his agent, including access to test results or at delivery prior to the acceptance of the items. In this respect bidders are requested to note following paras.
- b) Comprehensive inspection of stores including stage inspection, where necessary in respect of quality, quantity, packing, marking and supervision of loading shall be carried out prior to shipment by any inspection Agency to be appointed by us subject to the following conditions.
- c) Bidder / Bidder's principals shall accord necessary facilities to the Inspection Agent or their accredited representative at the place of work to carry out necessary inspection.
- d) The suppliers/manufacturers shall provide necessary laboratory facilitation for conducting laboratory test of raw materials/ chemicals at their premises. Failing to provide such facilities, such laboratory test shall be done by any independent laboratory, the cost of which shall be borne by the supplier manufacturers.
- e) If the suppliers/manufacturers officially call the inspectors for inspection of goods and after arrival of the authorised representative from the Inspection Agency, fail to place the goods for inspection, the fruitless journey performed by the inspectors shall be considered as an intervention. In such event, the suppliers/manufacturers shall be liable to pay to the inspector the cost incurred by them (Inspector) for such journey.

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i) The fees of the authorised inspection agent or their accredited representative shall be payable by the suppliers manufacturers in case of rejection above 20% and multiple intervention for stores falling below the minimum value of US\$ 50,000.00

x) **Payments** : Payments will be made in the currencies of the bid or US\$ (Dollar) whichever is indicated in bid by bidder. Payments shall be made in the following manner. 100% (Hundred Percent) of the price at port of loading for items shipped upon precaution of the following documents as evidence that shipment of the items made :

- |    |                                          |     |           |
|----|------------------------------------------|-----|-----------|
| 1. | Detailed invoice                         | --- | 2 copies. |
| 2. | " Clean on Board" bill of lading         | --- | 2 copies  |
| 3. | Packing list                             | --- | 2 copies  |
| 4. | Pre-shipment Inspection Certificate      | --- | 2 copies  |
| 5. | Manufacturer's guarantee Certificate     | --- | 2 copies  |
| 6. | Telex/Fax or cable advice of shipment    | --- | 2 copies  |
| 7. | Insurance advice certificate             | --- | 2 copies  |
| 8. | Freight Memo                             | --- | 2 copies  |
| 9. | Form - 9 i.e. Manufacturer's undertaking | --- | 2 copies  |
- (Specimen is attached herewith)

xi) **Guarantee** : The seller guarantees that the items shall be new and of first quality workmanship and materials shall be no defect in design of manufacturer, shall meet the requirements of the specification shall be in all respects suited for the purpose intended. The guarantee provided by the seller will be relied upon and unforced the Buyers. The guarantee shall be for a period of one year (Unless another is specifically stated in the specifications) from the date of acceptance of delay very by the buyer of each unit.

The seller remedy, free of cost to the buyer, all defects in design, and workmanship which may develop under normal use and which have been called the attention of the seller prior to the expiration of the guarantee period.

xii) **Liquidated Damage** : Seller is to strictly adhere to the delivery date stipulate failing to do so within the period described for such delivery the buyer shall be entitled at their option to recover from seller as agreed liquidated damages and by way of penalty a sum of 2% of the price of any stores which the suppliers has failed to deliver as aforesaid. For each month or part of a month during which the delivery of such stores may be in arrears subject to a maximum of 10% of the contract value.

- xiii) **Defaults** : If the seller fails to make deliveries within the time specified or any extension thereof, the buyer without prejudice to other of the buyer resulting from breach of the contract conditions may be written notice to the seller terminate the right of the seller to proceed with any or all or the remaining part of the contract. A breach by the seller, will automatically result in the unconditional forfeiture of the seller performance bond. In addition, the buyer reserves the right to purchase from other sources, any of all undelivered items and to recover and excess costs from the seller.
- xiv) **Assignment** : The seller shall not assign the contract or any part thereof or any benefit or interest therein without the prior written consent of the buyer.
- xv) **Force Major** : The contract shall be subject to normal force major terms & conditions prevailing in such international tenders. Such as to include acts of God, acts of public enemy acts of Govt. Fires, Flood epidemics, strikes weight embargoes. The seller shall have to notify in writing within 30 days from the beginning of the failure.
- xvi) **Warrant against bonafits** : The seller warrant that he has not given or promise to give any money or gift to any official or employees of the buyer or any Governmental instrumentality or employees there of with the intent or objective of securing the contract. Any violation of this warranty shall be sufficient grounds for cancellation or revocation of the contract without any claim against the buyer.
- xvii) **Notice of Delays** : Should the seller encounter delays in performance which may be excusable under Force Major he shall, as a condition precedent to being relived from liability for actual damages, liquidated damages and excess costs notify the buyer in writing on the cause of any such delay within 30 days from the beginning of the delay or within such further period as the buyer may allow.



xviii) Choice of Law : The law of the Buyer's country shall apply to this contract.

9 Procedure for submission of bid :

- a) The envelope containing your quotation should be sealed and addressed to the Managing Director, Essential Drugs Company Limited, 395-397, Tejgaon Industrial Area, Dhaka - 1208 and the following should be written on the envelope.

Tender No: IMP/2M/SFM/59/2014-2015 DT: 20/05/2015

Due for opening at 3-15 P.M. on : 04/06/2015

Name of the Tender :

- b) You may send your quotation on your own letter head pad but it is Essential that copy of the schedule which is enclosed with this enquiry is also completed and returned to us. If schedule is not accordingly returned your quotation may not be considered.
- c) Your tender may be put into the tender box kept for this purpose in our office at the above address but care must be taken to ensure that it reaches this office by the date and time fixed and late tenders will not be considered. You may post these tenders to Managing Director Essential Drugs Co. Ltd., 395-397, Tejgaon Industrial Area, Dhaka - 1208 as per to each on due date and time. No. late offer will be accepted by the authority and the same will be returned to the bidders unopened.
- d) Tenderers are requested in their own interest to submit their quotation in double envelope, the outer envelope shall be duly sealed and marked with the tender number and the time of opening. If this exercise is not executed the company shall not accept liability and responsibility for quotations otherwise received.
- 9 You should quote the correct I.T.C. Classification. Your quotation should strictly be in accordance with the following :
- i) Accounting unit prescribed in the Tender Enquiry.
- ii) Terms of delivery and place of delivery as specified in the Tender Enquiry.
- iii) Please quote definite shipment date in your Tender.
- iv) The name of your Manufacturers and country of origin proposed may invariable be indicated.

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10. The offers are required to be based on firm C&F(C) (Chittagong liner term) / Dhaka Airport. The percentage of commission whether included in FOB or extra on FOB value must be clearly indicated. The Commission will be paid in Bangladesh Taka at exchange rate prevailing on the date of Bill of Lading. Your firm C&C(C) price must show both FOB price and freight. Bidders shall enclose with the quotation the original proforma Invoice of their principals which should contain above information.
11. The bidders are requested to specially note that offers submitted against this tender should be completed and as elaborate as possible in respect of specification in order to assess the bids properly.
12. Any addition or alteration to the specification, rates or any other terms of the offer after opening of the tender will not only be ignored but also make the offer liable disqualified. In such event the Earnest Money submitted by the bidder/bidders may be forfeited.
13. Tendering firms in their own interest are advised to peruse their quotations before they are finally submitted to Essential Drugs Company Limited, Dhaka - 1208. No claims on their ground of typographical error in calculation of prices would be entertained later and the tendering firms would be asked under pains of penalty and disciplinary action to supply at the prices at which they have originally quoted.
14. Bidders may note that :
  - i) Shipment to be made as per schedule.
  - ii) The buyer at its option may increase or decrease the quantity of the items tendered for by not more than 50% and it shall be binding on the successful bidder to accept order for the increased quantity at the principals quoted price.
15. i) In case, the supplier is from a third country i.e. other than the country of origin, from where shipment would be made, a certificate from the manufacturer is to be submitted alongwith the proforma invoice stating that if the supplier secures order against tender, under reference they will manufacture and execute the order on behalf of the supplier. The beginning or delay must be within such further period as the Buyer may allow. Manufacturer's certificate as above must be submitted alongwith the offer.
  - ii) The local agents who desire to participate in the tender should indicate their Indenting Registration Certificate No. and Bangladesh Bank Permission may cause rejection of the offer.



16. In case the bidder is other than Manufacturer, the name of the Manufacturer must be furnished for antibiotics. Empty gelatin capsule, vitamin and raw drugs a certificate from the Manufacturer must be furnished to the effect that the materials shall be manufactured and supplied by them if the supplier received the contract.
17. A certificate of analysis must be furnished stating the quality control, etc. and potency in case of Antibiotics, Raw Drugs etc.
18. Bidders are advised that in the event of awarding contract the ordered material should be shipped on the vessel of the conference line. If conference line fails to provide space a certificate of the concerned conference line office should be provided by the manufacturers shippers to the effect that conference lines vessels are not available. If any part of shipment is not covered by conference line, the consignment should be shipped at regular line vessel performance should however, be given to Bangladesh Flag vessel when such vessels are available at the time of shipment on the basis of all things equal i.e. price, delivery time etc.
19. In the event of your quotation being accepted against this invitation of tender:
  - i) Bank charges for withdrawal against L/C established by us will be borne by the beneficiary.
  - ii) Payment will be arranged by opening Non-transferable L/C in favour of your principal.
20. Bank charges in Bangladesh for opening of letter of Credit shall be borne by the company. Add-confirmation of the Letter of Credit if required by the beneficiary's bank charges and also bank charges for revalidation of amendment of the L/C at the request of the L/C beneficiary shall be borne by the beneficiary and not by the L/C opener. All foreign bank charges will be borne by the beneficiary.
21. **ARBITRATION :** In the event of any question or dispute that may arise under these terms & conditions, the same shall be settled under International Arbitration Law.



(Md. Ali Mukarram )  
Dy. General Manager  
Planning & Procurement  
For: Managing Director.

(Name of the manufacturer & full Address)

## FORM '9' (See Rule 24)

### Form of Undertaking to accompany an application for an Import Licence

Whereas M/s. \_\_\_\_\_

(Name of the Importer)

(Importers) intend to apply a Licence under the Drugs Rules, 1945, for the import into Bangladesh of the substances specified below manufacturer and exported by us.

We, (Name of the Manufacturer & Address)

hereby give this undertaking for the duration of the said licence :

- 1) The said applicant has made a contract with us for the purchase of substances mentioned in this undertaking.
- 2) We shall comply with the conditions imported on a licence (a) to (c) of Rules 78 of the Drugs, 1945.
- 3) We declare that we are carrying on the manufacture of the substances mentioned in this undertaking at the premises specified below, and shall from time to time report any change of premises on which the manufacture will be carried on and in cases where manufacture is carried on in more than one factory any change in the distribution of functions between the factories.
- 4) We shall comply with the provision of part IX of the Drugs Rules 1945.
- 5) Every substances manufactured by us for import under license into Bangladesh shall as regards strength, quality and purity conform with the provisions of chapter III of the Drugs Act, 1940 and of the Drugs Rules 1945.
- 6) We shall comply with such further requirements, if any, as may be specified by rules, made by the Central Government at under the Act and of which the Licensing Authority has given to the licensee not less than four months notice.

### List of Substance

Pharmaceutical Raw Materials : \_\_\_\_\_  
(Name of the items)

Particulars of premises where manufacture is carried on :  
(Name of the Manufacturer & full Address)

Date : \_\_\_\_\_

Signature & Stamp.

Signature & Stamp by  
Chamber of Commerce



**SPECIMEN OF PERFORMANCE BOND**

Ref; Letter of Intent No. \_\_\_\_\_ Dated \_\_\_\_\_

Address of Guarantee :

To  
The Managing Director  
Essential Drugs Company Limited  
395-397, Tejgaon Industrial Area  
Dhaka - 1208.

Dear Sirs,

You having entered into a contract date the \_\_\_\_\_ with M/s.  
(Name & Address of Beneficiary and their local agent M/s. \_\_\_\_\_  
\_\_\_\_\_ (hereinafter called supplier)  
for supply of \_\_\_\_\_ and stipulating  
the furnishing of a Bank Guarantee for payment to you by us on account of the supplier and amount  
@ 7.5% of the total value of the contract, we hereby agree :

1. To make an unconditional payment \_\_\_\_\_  
\_\_\_\_\_ only to you on demand without  
any further question and without reference to the contractor.
2. To keep this guarantee in force till \_\_\_\_\_
3. To extend the period of enforce ability of this guarantee, if such extension be necessary and  
desired by you and agreed to by us at least fifteen days before the termination of guarantee.
4. That this guarantee shall be binding on us and our successors in interest and shall be  
irrevocable. Our liability under this guarantee restricted to \_\_\_\_\_  
only and shall not extend beyond \_\_\_\_\_ only.

SIGNATURE : \_\_\_\_\_

DATE : \_\_\_\_\_

SEAL OF THE OFFICER AUTHORISED TO SIGN.

MONOGRAM OF THE BANK

**ESSENTIAL DRUGS COMPANY LIMITED**  
**395-397, TEJGAON INDUSTRIAL AREA**  
**DHAKA - 1208**

PRICE PER TENDER TK. 1600.00  
 EQUIVALENT TO US\$ 21.00  
 (NON-REFUNDABLE)

Tender Enquiry No. INIP/RM/SEM/59/2014-2015

Date : 20/05/2015

Due for return at 3-00 p.m. on 04/06/2015

Item No.	Description of Goods	Unit	Quantity	Price FOB per unit	Total price FOB	Amount of commission included in FOB or extra on FOB price	Freight per unit	Price C&F (C) per unit.	Total C&F price
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AS PER LIST ENCLOSED

- NOTE
- The quotation should be accompanied with an Earnest Money 1% of tendered value as specified at para 5 (ii)
  - Official receipt of purchase of bid documents should also be enclosed with the quotation.
  - Shipment within 3 (three) months from the date of placement of formal contract.
  - Offers should be supported by Principal's Proforma Invoices.
  - Tenders should mention the details of packing.
  - Inclusion & permission of Hangladesh Bank must be quoted in the offer.
  - The management of EDCU reserves the right to accept or reject any or all the offers without assigning any reason whatsoever.
  - Due to urgency for production and supply of medicines in right time against tender it is not mandatory to issue purchase order in favour of only 1<sup>st</sup> lowest bidder. If necessary, we may split order proportionately to the 2<sup>nd</sup> and 3<sup>rd</sup> lowest bidders as per 1<sup>st</sup> lowest rate subject to written confirmation to be taken.

Your quotation for

Date

Signature Name & Address of the Tender

Telephone No:



**ESSENTIAL DRUGS COMPANY LIMITED**  
**395-397, TEJGAON INDUSTRIAL AREA, DHAKA-1208**

Taka 1,600.00 Per Set  
 Non-refundable  
 Tender No. JIMP/RM/SEM/59/2014-2015 Dt.20/05/2015  
 To be opened on 04/06/2015

<u>Name of the Item</u>	<u>Specification</u>	<u>Packing</u>	<u>Quantity</u>	<u>Remarks</u> <u>Shipment</u>
Magnesium Hydroxide Powder (Amorphous)	BP Characteristics: Must be white fine amorphous powder. Total viable aerobic count not more than 100 cfu/g. Must be free from E. Coli & other pathogenic bacteria. Shelf life: Not less than 4 years from the date of shipment	25/50 kg airtight plastic/fibre drum with inner double HD poly bag	46000 kg	By Sea/Road
Talcum Powder	BP Microbial Limit: Total viable aerobic count not more than 100 cfu/g and must be free from pathogenic bacteria Shelf-life not less than 4 years from the date of shipment	25/50 kg airtight, puffer proof fibre drum with double polyethylene bag or 25 kg Multilayer (atleast 4 layers) paper bag with inner PE	2500 kg	By Sea

- i) No tenders should quote rates from the sources which are not validated with the Directorate of Drugs Administration of the Govt. of the Peoples Republic of Bangladesh. Without validation, Offer will not be considered for acceptance. Photocopy of validation certificate must be enclosed with the offer.
- ii) Certificate of Analysis as per latest Pharmacopoeia documents from manufacturer must be submitted with offer. Bidders with a price offer directly from the manufacturer will get preference.
- iii) Sample of the material must be submitted as per specification at the time of tender opening. Otherwise, the offer will not be considered. No sample will be received without manufacturer original label and duly filled vendor evaluation form supplied by EDCL
- iv) For new source: If Pre-shipment Lot Sample is rejected by our QA Dept. in that case L/C will be cancelled and L/C cancellation charge will be deducted from your any commission bill. In addition, the management reserves the right to forfeit the submitted earnest money partially or fully as deemed fit.
- v) Source validation with EDCL: New sources/any source validated before two(2) years/a gap of supply of more than two(2) years intend to participate in the tender will have to submit 2(two) packets sample of Raw Materials containing 25-50 gram in each packet alongwith the offer including complete certificate, Stability Data, Product Safety Data Sheet or any other information in Vendor Evaluation Form, without these offer will not be considered.
- vi) Labelling for Raw Materials: The label must contains material's name with pharmacopoeial specification, Batch/L of number Gross Wt., Net Wt, Mfg. Date, Exp Date, Manufacturer's name and address with country of Origin and storage condition. Complete Certificate of Analysis from Manufacturer as per specification must be submitted.

*Beena*

viii) Offer Validity min: 60 days.